TRIO (Translational Research in Oncology) is a not-for-profit clinical research organization that is dedicated to advancing translational cancer research by pursuing forward innovative and targeted therapeutic concepts in the clinical trial setting. We are committed to providing treatments of the future to the world of today.

TRIO is looking for a new Director of Quality Assurance and Regulatory Affairs to join our team. TRIO’s head office is in Edmonton, Alberta with additional offices in France and Uruguay.

Reporting to the Chief Executive Officer, this role is responsible for the following:

- Coordinating the regulatory and quality strategic measures at TRIO;
- Overseeing the Clinical Quality Assurance (CQA), Regulatory Affairs (RA), and Computerized System Validation (CSV) units, including the review of the applicable metrics for their activities;
- Designing and maintaining an appropriate Quality Management System (QMS) in collaboration with the CQA Unit Manager and communicating internally about it;
- Overseeing and occasionally conducting audits;
- Coordinating the annual review of TRIO’s Standard Operating Procedures and Standard Guidelines;
- Hosting external audits and inspections;
- Reviewing study documents from a QA and RA perspective;
- Overseeing Regulatory Intelligence;
- Acting as one of the Data Privacy Accountable Persons as well as a Department Disaster Recovery Leader;
- Acting as System Owner for the CAPA Management System.

The candidate must have the following qualifications:

- Bachelor of Science degree
- Internal and External audit experience (investigators sites, contractors, etc.)
- Fluent written and oral English is required; French would be an asset
- Strong organization and communication skills

The following additional qualifications would be assets:

- Minimum 10 years of clinical development experience in monitoring/project management/quality assurance/regulatory affairs ideally in an international setting
- Minimum 7 years of experience in a Clinical QA Department with demonstrated knowledge in international clinical audits and SOP management
- Further education and/or training in Quality Assurance
- Knowledge in oncology
- Fluent written and oral French
What we can offer you:

- Competitive salary
- 3 weeks of vacation
- 5% RRSP match
- Life, health, & dental premiums paid by TRIO.

If this sounds like the opportunity you have been seeking please forward a cover letter with your resume, by email to: human.resources@trioncology.org

Please quote requisition number 17-04 in the subject line when applying.

We thank all candidates for their interest; however, only those selected for an interview will be contacted.