

## **Clinical Research Start-Up Trial Manager (1 Year Contract)**

*TRIO (Translational Research in Oncology) is a not-for-profit clinical research organization that is dedicated to advancing translational cancer research by pursuing forward innovative and targeted therapeutic concepts in the clinical trial setting. We are committed to providing treatments of the future to the world of today.*

TRIO is looking for a Clinical Research Start-Up Trial Manager to join our Clinical Start-Up team on a 1 Year Contract in our Edmonton Office. This is an exciting position that manages the early, start-up phases of our clinical trial studies.

TRIO's head office is in Edmonton, Alberta, Canada although the organization has operations all throughout Canada, the USA, France and Uruguay. The main objective of the Clinical Start-Up team is to certify and activate clinical sites selected for our clinical trials based on the study-defined criteria.

This role will be responsible for the following:

- Identifying and selecting clinical trial sites based on the study-defined criteria
- Activating clinical trial sites according to agreed timelines and quality standards
- Managing all site activation activities including:
  - Provision of study materials and documents
  - Ensuring site accesses to systems
  - Compilation of documents required for site activation (e.g. site activation package)
  - Approval of country/site level informed consents prior to submissions
  - Contract and budget negotiation
  - Site training requirements
- Site-level reporting (Internal and External)

Qualifications:

- Minimum 1 year experience in clinical research
- Completion of a science-related Bachelor's degree an asset
- Understanding of basic biological principles in oncology would be an asset
- Excellent knowledge in ICH/GCP
- Fluent English is required; French would be an asset

What we can offer you:

- Competitive salary
- 3 weeks of vacation
- 5% RRSP match
- Life, disability, health, & dental premiums paid by TRIO
- Flexible working hours
- Monthly transportation allowance



If this sounds like the opportunity you have been seeking please forward a cover letter with your resume, by email to: [human.resources@trioncology.org](mailto:human.resources@trioncology.org) **Please include your salary expectations in your cover letter.** Please quote requisition number **19-01** in the subject line when applying.

*We thank all candidates for their interest; however, only those selected for an interview will be contacted.*