

Senior Data Manager

TRIO (Translational Research in Oncology) is a not-for-profit clinical research organization that is dedicated to advancing translational cancer research by pursuing forward innovative and targeted therapeutic concepts in the clinical trial setting. We are committed to providing treatments of the future to the world of today.

TRIO's head office is in Edmonton, Alberta although the organization has operations all throughout Canada, the USA, France and Uruguay. The main objective of the Data Management team is to build the databases for our Sponsor's trials. We are unique in how our Data Management team only focuses on the building and managing the database where our Project Management team validates the clinical data.

RESPONSIBILITIES:

60% of the role will focus on the following:

- Overseeing the overall data management process (protocol review, CRF design, database design and testing, data and document processing, data submissions) on multiple projects.
- Oversee communication with internal and external partners and serves as a contact person to communicate key players' (Sponsor, TPOs, Project Management/Medical Lead/Information Services departments) needs.
- Develops, implements, and ensures compliance to standard operating procedures and guidelines in collaboration with the Manager, Data Management.

The remaining 40% of the role will be:

- Manage and coach two direct reports, ensuring appropriate technical support and training.
- Contribute to the development of technical, methodological and administrative standards.
- Must be able to represent the Data Management Team under minimal supervision.
- Ensures smooth relay of data to all relevant parties.
- Contribute to maintain awareness, utilize and conform to industry standards and regulatory requirements.
- Assist the Manager, Data Management to coordinate internal resources to meet critical timelines.

QUALIFICATIONS:

- Bachelor's degree (preferably in a health/science related field) or extensive experience and a related 2+ year diploma is required.
- At least 5 years' experience in Data Management would be required.
- At least 2 years' experience with the Medidata (Rave) clinical platform would be considered an asset.
- Ability to synthesize information and utilize experience to solve problems.
- Ability to work on multiple projects at the same time, handle stress and work well under pressure.
- Demonstrate very good attention to detail, accuracy and thoroughness.
- Very good written and verbal communication skills including the ability to present numeric data effectively, to document what is carried out, and to relay people's needs in a diplomatic way.
- Co-operative, flexible, team player.
- Well versed in Medical Terminology is an asset.

WHAT WE CAN OFFER YOU:

- Competitive salary
- 3 weeks of vacation
- Flexible working hours
- Life, health, & dental premiums paid by TRIO
- Monthly transportation allowance

If this sounds like the opportunity you have been seeking please forward a cover letter with your resume, by email, to: human.resources@trioncology.org **Please include your salary expectations in your cover letter.** Please quote requisition number **19-17** in the subject line when applying.

We thank all candidates for their interest; only those selected for an interview will be contacted.